

IDW '18

Notes for Poster Presenters

1. Poster Session Room

Poster sessions will take place at "Event Hall" as follows:

December 13, 10:40 - 13:10

AMDp1, AMDp2, LCTp1, LCTp2, LCTp3, LCTp4, MEETp1, MEETp2, OLEDp1, OLEDp2, PHp1, PHp2

December 13, 14:20 - 16:50

3Dp1, 3Dp2, DESp1, DESp2, DESp3/VHfP7, EPp1, FLXp1, FLXp2/LCTp5, FMCp1, FMCp2, FMCp3, FMCp4, FMCp5, FMCp6, FMCp7, PRJp1, UXCp1

You will find a board allocated to you on site. The boards will be accessible from **30 minutes before the start of each session.**

2. Board and Mounting

- The size of the board available for your presentation is 1.8 m (width) X 2.1 m (height). A label of the paper number will be mounted on the left top corner of the board by the conference staff.
- You are recommended to prepare your poster with A0 in size. The poster should not exceed 1.5 m (width) X 1.2 m (height).
- The title of the paper, name(s) of the author(s) and affiliation(s) should be displayed in large letters centered at the top of the poster. Contact information (address, phone and fax numbers) should be placed somewhere on the board.
- **All materials are to be mounted on the board by presenters themselves, using thumbtacks. No paste, glue or staples are permitted.**
- A table and electric power supply (AC100 V, 60 Hz) through type-A socket will be available.

You may find it useful to have a pen and memo pad ready for giving explanations or adding notes during discussions with interested parties. You are also encouraged to have handouts available.

3. Attendance at Your Poster Session

- **Check in at the poster registration desk near the entrance of "Event Hall" 15 minutes before the session.**
- Display your poster during the session time the session assigned in the acceptance e-mail.
- **At least one of the authors must always stand by your poster during the session.**
- **If you are a student author in receipt of the Student Travel Grant, you must present posters by yourself**, otherwise the program committee will delete your paper from the official conference record, and the executive committee will revoke your Student Travel Grant.

4. Poster Removal

You should remove your posters from the board at the end of your session. Otherwise the remaining posters will be removed and disposed of by the conference staff.

5. I-DEMO

Those who will make presentation at I-DEMO and a simultaneous poster presentation at the same time slot as I-DEMO, you are allowed to do their presentation either at I-DEMO or Poster booth. We will put up a sign board saying "we are presenting at poster/I-DEMO booth" in your poster or I-DEMO panel. Please note that if you will give a demonstration at I-DEMO booth, you are requested to put up poster at poster session booth.

6. Short Presentation

- A Short Presentation Session will be programmed as a part of the oral sessions for the poster papers in the Workshops of Electronic Paper (EP), Projection and Large Area Displays and Their Components (PRJ), and Topical Session of User Experience and Cognitive Engineering (UXC).
- All the poster presenters in EP, PRJ and UXC are required to give a brief, one- to three -minutes oral presentation with no discussion time.
- The presenters in these sessions will be notified of their presentation time by e-mail.

7. IDW Best Paper Award and Outstanding Poster Paper Award

The award committee of IDW '18 will select the most outstanding papers from among those presented at IDW '18. The award winners will be announced on the IDW website and given a plaque after the conference.

See also: PRESENTER INFORMATION

<http://www.idw.or.jp/authinfo.html>